



MISSION SEARCH

CONNECTING HEALTHCARE TALENT WITH OPPORTUNITY

ASSIGNED ASSIGNED EMPLOYEE HANDBOOK ACKNOWLEDGMENT FORM

I acknowledge that I have read a copy of Mission Search Provider Handbook. I acknowledge that I have been informed that the complete Mission Search assigned employee handbook is available www.missionsearch.com.

I understand that in processing my application with Mission Search, an investigation may be made in which information is obtained through personal interviews and a review of information held by law enforcement or other government agencies. I authorize you to verify my past employment and education, criminal records, motor vehicle records, personal references, and other job-related data provided on this application, or via the interview process. I authorize appropriate individuals, companies, institutions or agencies to release information, and I release them from any liability as a result of such inquiries or disclosures. A consumer report may be generated summarizing this information. I further understand and waive my right to privacy in this investigation and release and hold harmless Mission Search from any liability. I agree that any decision to hire me is contingent upon the results of my report and certify that all statements and answers on my application, resume, or interview are true and complete to the best of my knowledge. I understand that if any statements are false or that if any information is omitted, this will be cause for disqualification and immediate termination of my employment. If employed, I further authorize Mission Search to check my background, as needed, on a continuous basis as it relates to my employment. I am granting Mission Search authorization to release confidential medical information upon the request from Mission Search clients while I am actively working at the client's facility and during the profiling and placement processes.

I understand that Mission Search goal is always to provide me with a consistent level of service. If for any reason I am dissatisfied with Mission Search or the service provided by one of Mission Search Clients, I am encouraged to contact my assigned Mission Search supervisor to discuss the issue. Mission Search has processes in place to resolve customer complaints effectively and efficiently. If the resolution does not meet my expectation, I am encouraged to call the Mission Search corporate office at (800) 410-2009. A corporate representative will work with me to resolve my concern. I understand that any individual or organization that has a concern about the quality and safety of patient care delivered by Mission Search healthcare professionals, which has not been addressed by Mission Search management, is encouraged to contact the Joint Commission at www.jointcommission.org or by calling the Office of Quality Monitoring at (630) 792-5636. Mission Search demonstrates this commitment by taking no retaliatory or disciplinary action against assigned employees when they do report safety or quality of care concerns to the Joint Commission.

I have read and understand Mission Search policies and my requirements as a Mission Search assigned employee. I understand that if I have any questions and need clarification for items addressed in the handbook, it is my responsibility to contact the Mission Search office to discuss.

Assigned Employee Name and Signature

Date